

SCHEDULE

FORMS

FORM A

[See rule 4]

**APPLICATION FOR ADMISSION TO GENERAL PROVIDENT FUND**

**(KERALA)**

(All entries in BOLD, CAPITALS in blue or black ink)

[Leave one space between words, put √ in the relevant column]

1. Name of applicant


2. Sex

Male	Female
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3. Name of Father/Husband


4. Permanent Address


District


PIN

5. Date of birth (DD-MM-YYYY)

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6. Date of Joining Service (DD-MM-YYYY)


7. Date of Retirement

8. Department (Parent)

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9. Designation


10. Permanent Employee Number (PEN)

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11. Official Address


District


PIN

12. Service is

(i)	Central	State
(ii)	Full-time	Part-time
(iii)	Pensionable	Non-pensionable
(iv)	Officiating	Permanent
(v)	Re-employed	Not Re-employed

13. If the applicant is a subscriber to any other Provident Fund

Name of the Fund

Account Number

14. Basic Pay

15. Monthly Subscription

16. Salary month from which  
the subscription starts

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17. Salary Head of Account

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18. Whether the applicant has a family

Yes	No
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19. Whether nomination enclosed

Yes	No
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*Signature of applicant*

Place:

Date:

(Counter signature of the  
Head of Office with designation)

(Office Seal)

FOR USE IN THE OFFICE OF THE ACCOUNTANT GENERAL (A&E)

(To be entered by the Section concerned)

Section

Unit

Prefix

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Account Number

(to be entered by EDP-PF)

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*Signature of Assistant Accounts Officer.*

INSTRUCTIONS

- The amount of monthly subscription shall not be less than 6% of the basic pay and shall not exceed the maximum basic pay.
- Those who have not completed one year's continuous service shall submit a written consent to join the Fund.
- Gazetted subscribers have to file the nomination with the Accountant General. In the case of Non-Gazetted subscribers, the nominations are to be accepted and kept by the Heads of Offices.